Audition Evaluation Form

Name				Home Pho	Home Phone Other Phone		
Address			Other Pho				
·	1. T			Male 🖵	Female 🛛		
Hair Color	Eye Co	lor	Clothin	ng Size			
Age Range	Height		Vocal Ran	ge			
Show auditioning for							
Type of audition							
Evaluation	Grade*		Co	mments			
Preparation			N				
Appearance							
Attitude							
Poise				Add			
Movement		**************************************			n na haran na maran na sana sana sa kata na bara sa		
Articulation							
Interpretation							
Projection							
Acting Skill						· · ·	
Singing Skill [if applicable]		· · · · · · · · · · · · · · · · · · ·	••••••••••••••••••••••••••••••••••••••				
Other				·			

*1 = "Needs Much Improvement"/ 5 = "Outstanding"

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Name of Auditor/Auditors:

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Casting Sheet

Phone Male Perform Phone Male Perform Special Talents (sing, dance, play musical instrument, etc.) Perform Perform If you are not cast, would you be willing to be part of a technical team? If so, check the box or b Perform Publicity Director's Assistant Prompter Publicity Lighting/Sound Props Have you had previous acting experience? Explain, including play, role, and place. When can you rehearse? Hours when you cannot rehearse, and why (team sport, orchestra, etc.) DIRECTOR'S COMMENTS Appearance Voice Speech Interpretation Movement Personality		Height		Name
Phone		Weight	Address	
Special Talents (sing, dance, play musical instrument, etc.) If you are not cast, would you be willing to be part of a technical team? If so, check the box or b Costumes Makeup Director's Assistant Prompter Lighting/Sound Props Have you had previous acting experience? Explain, including play, role, and place. When can you rehearse? Hours when you cannot rehearse, and why (team sport, orchestra, etc.) DIRECTOR'S COMMENTS Appearance Speech Interpretation Movement Ability to take direction	1000l	Year in Scho		
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When can you rehearse?			Prompter	Director's Assistant
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Speech Interpretation Movement Ability to take direction Personality				рреатапсе
Interpretation Movement Ability to take direction Personality				'oice
Interpretation Movement Ability to take direction Personality	1			peech
MovementAbility to take direction	-			
Ability to take direction Personality				
Personality				
				ersonality
Possible for role of				ossible for role of

Master Production Schedule

Use a calendar and this worksheet to prepare your master production schedule. Note the scheduled dates for each task, who is responsible for completing the task, and any other issues related to the task. Transfer the tasks to the calendar and give a copy to everyone involved.

Date	Task
	Prepare an estimated budget.
	Select a play.
	Request rights and order play scripts.
	Post audition information.
	Prepare the prompt book.
	Analyze the play.
	Select the production team.
	Refine the production concept.
	Distribute play scripts.
	Create a ground plan.
	Hold production meetings.
	Determine rehearsal and production schedules.
	Conduct auditions and callbacks.
	Cast the show.

Date	Task
	Create and define designs for scenery, lights, and costumes.
	Coordinate publicity campaign.
	Order tickets.
	Conduct rehearsals.
	Build set and props.
	Hang, focus, and run lights.
	Prepare, set up, and run sound.
	Begin costume production.
	Shift scenery and props.
	Create makeup.
	Coordinate final, tech, and dress rehearsals.
	Call the show.
	Manage the house.
	Strike the set (postproduction).

Production Budget Form

Production			
Business Manager			
Performance dates	ter and a start of the second s		

Income	Estimated	Actual
Ticket Sales		
Adult #\$ea.		anna an
Child #\$ea.		
Student #		
Program ads		
Concessions		
Donations /other fundraising		
TOTAL		нини мереник соорони соосоон и как жилон жило ороно

Expenses		
Royalties performances \$ ea		na ann a' fheilin a' fheilin a seanna an taonachanna ann a' anns an fheilinn an seanna ann an seanna ann a' ann
Scripts \$ea.		annan na marainn ann ann ann ann ann ann ann ann ann
Publicity		2000-00-00-00-00-00-00-00-00-00-00-00-00
Programs		
Tickets		
Rental Space	N TATU SANTAN BULANA SANTA SANTAN SANTAN SANTAN SANTAN SANTAN BUTAN BUTAN BUTAN BUTAN BUTAN BUTAN BUTAN BUTAN B	nan kanan kanan ana kanan k
Scenery		
Lighting		
Sound	annan yn Adar Langun yn y Fryske an Mannanan maannan maan ar	
Costumes		
Makeup		на н
Ushers/Box Office/Janitorial		n na her an her na an
Miscellaneous		
TOTAL		a la fara de la constante de la La constante de la constante de
NET INCOME (Income less Expenses)		